



Beatle Woods

Camera and mobile phone policy

Date of Review: January 2024

Reviewed by: Rachel Macbeth

Beatle Woods have a strict policy regarding the use of mobile phones, cameras and all electronic devices with imaging and sharing capabilities,, which has been formulated to safeguard children. The policy applies to staff members, parents and other visitors to the setting.

We often take photographs/videos of our children and nursery in action to aid in the recording of children's learning and development, and to be used for promotional purposes. These photographs/videos are all taken using Beatle Woods Ipad and iphone only.

The photos are generally used to upload onto the children's online learning journals using Ipad. No photos will be taken of a child if consent has not been gained from the parents first (contained within the Beatle Woods Enrolment form).

Under no circumstances will these photographs be circulated outside the nursery, used for promotional purposes or posted on the website unless express permission is received in writing from parents/carers beforehand. The consent documentation is contained within the Beatle Woods Enrolment form.

The Beatle Woods Ipad is for documenting children's learning and development, and safety and communication. The ipad shall not be used for any purpose without prior permission from the manager and only then for the purposes of the nursery only. The ipad shall remain in the possession of the Manager or Deputy.

Only phones, ipad and cameras provided to staff by Beatle Woods can be used throughout the duration of the nursery day. Staff phones are to be placed in the lockable box during their time at Beatle Woods. Smart Watches must be disabled during sessions. These can be checked during breaks.

Parents and Visitors

Parents and visitors to the site are required to keep their phones and cameras in their pockets or handbags (i.e out of sight) when on Beatle Woods premises. Any phone calls must be made or taken off premises. The only photographs taken of children will be with Beatle Woods equipment and with the express written consent of the child's parent or carer.